



City of Miami Springs, Florida
City Council Meeting

Workshop Meeting Minutes
Monday, August 18, 2014, 6:00 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

1. Call to Order/Roll Call: The meeting was called to order by the Mayor at 6:15 p.m.

Present were the following:

Mayor Xavier M. Garcia
Vice Mayor George V. Lob
Councilman Michael Windrem
Councilman Billy Bain
Councilman Jaime A. Petralanda

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
Controller Alicia E. Gonzalez
Public Works Director Thomas Nash
Elderly Services Director Karen Rosson
Golf and Country Club Director Paul O'Dell
Golf Maintenance Superintendent Laurie Bland
Parks and Recreation Director Omar Luna
Programs Supervisor Patricia Bradley
City Clerk Erika Gonzalez-Santamaria

2. Invocation: Offered by Mayor Garcia

Salute to the Flag: The audience participated.

3. Workshop on Proposed Fiscal Year 2014-2015 Budget (continued from 8/4/14)

Assistant City Manager/Finance Director presented an update on changes that were made to the proposed Fiscal Year 2014-15 budget since the last budget workshop resulting in an increase to the projected surplus from \$148,000 to \$185,000.

I. Elderly Services

Assistant City Manager/Finance Director Alonso stated that the Elderly Services budget is approximately \$16,000 or 4.4% lower than the previous year. The proposed budget totals \$351,000, which includes a request for new computers totaling \$1,768 and a General Fund subsidy of \$136,000.

Elderly Services Director Karen Rosson answered Council's questions to their satisfaction.

II. Public Services Department

i. Administration

Finance Director Alonso stated that the Administration budget is approximately \$9,800 higher than the current year due to \$9,373 that is allocated for the proposed boat ramp.

Public Works Director Nash reported on the City's request to South Florida Water Management and the maintenance agreement for use of the boat ramp.

ii. Streets/Streetlights Division

Finance Director Alonso explained the budget is \$5,000 higher than the current year, due to an increase of \$34,334 for Improvements Other than Buildings, including the relocation of three light poles, restriping of the public parking lot and the installation of electrical service points on the first and second blocks of Curtiss Parkway. Contractual Services includes \$20,000 for tree planting.

Council **asked** the Administration to look into the possibility of more lighting for the public parking lot behind Starbucks.

iii. Public Properties

Assistant City Manager/Finance Director Alonso stated that the Public Properties budget is about \$18,500 lower than the current year; the total budget is \$572,000.

Council **asked** the Administration to look into the cost for the installation of irrigation and more water fountain stops around the City.

iv. Building Maintenance

Assistant City Manager/Finance Director Alonso said there are two key items for Council to consider. The Repairs and Maintenance line item is \$98,628, which includes a \$45,000 contingency for emergencies. There is \$90,000 budgeted under Improvements Other than Buildings for the replacement of the City Hall roof and it may be possible to delay the work for another year.

Council **directed** the Administration to leave \$90,000 in the budget for the roof replacement, and add the roof replacement to the list of items for further consideration.

v. Fleet Maintenance

Mr. Alonso explained that the Fleet Maintenance budget includes \$18,320 for the upgrade of the existing Public Works pump system with a vehicle tag system.

vi. Road and Transportation

Assistant City Manager/Finance Director Alonso stated that the Road and Transportation, Sanitation and Stormwater funds do not impact the General Fund. The Road and Transportation fund includes funds from the Citizens Independent Transportation Trust (CITT) and the projected revenue for next year is approximately \$520,000.

vii. Sanitation

The Sanitation fund is self-sufficient as it is funded through the sanitation fees that are collected on an annual basis, according to Mr. Alonso.

viii. Stormwater

Mr. Alonso explained that the Stormwater fund includes fees collected through the water bill. The current fee per residential unit is \$3.68 per month, which has not increased since 2001. A study will be conducted by the Stormwater Association of Florida showing the fees that are charged statewide; the average fee is currently \$5.50 per month and since there are significant upcoming projects a fee increase should be considered in the near future.

Council **requested** a list of the improvements that were funded by CITT funds within the last two years and for the Administration to look into the possibility of a plant nursery utilizing the outer boundary of the golf course property for growing trees.

III. Parks and Recreation Department

i. Administration

This item was discussed after the Golf Department. Assistant City Manager/Finance Director Alonso stated that the proposed budget is \$506,000 or 32% higher than Fiscal Year 2013-2014, mainly due to budgeting approximately \$455,000 for annual debt service for the aquatic facility loan. The budget includes reclassification of administrative positions, and new Recreation Coordinator position; the budget includes \$45,000 for a pavilion at Stafford Park to be paid from the aquatic facility/Stafford project loan. The Tennis contractor and the Pelican Playhouse have agreed to maintain the reduced annual fee of \$15,000 and \$18,000 respectively.

Parks and Recreation Director Luna and Finance Director Alonso answered Council's questions regarding the reclassification of an administrative division employee to a field maintenance position as Recreation Maintenance Supervisor and the addition of a Recreation Coordinator position. Questions were also addressed regarding the repairs and maintenance budget and the proposed Stafford pavilion.

ii. Pool

Mr. Alonso stated that the proposed budget for the Pool is approximately \$208,000 or 66% lower since the pool will be closed when the construction of the new pool facility begins.

iii. Tennis

Finance Director Alonso stated that the Tennis operation is basically the same as this year; there were no questions regarding this budget.

iv. Field Maintenance

The Field Maintenance budget is approximately \$98,000 lower than the current year; the budget includes the reclassification of an employee from the Administrative Division as Recreation Maintenance Supervisor.

Recreation Director Luna provided an update on the Stafford Park improvements.

IV. Golf Department

This item was discussed after Elderly Services. Assistant City Manager/Finance Director Alonso stated that the Golf Department budget is \$812,000 or 32% lower than last year. Based on projected revenues and expenditures, the department is projecting a loss of \$333,978 next year. Capital expenditures include \$3,000 for a new range picker.

Golf Director Paul O'Dell answered Council's questions regarding the food and beverage increase, fuel and electricity expenses, the operation of the golf carts and the golf course equipment and the revenue projection for the upcoming fiscal year. There were no changes to the Pro Shop budget.

Golf Course Maintenance Superintendent Laurie Bland was present to answer questions regarding the golf maintenance budget; no changes were made.

V. Historical Society (Museum Funding)

City Manager Gorland explained the City is trying to extend the contract with the Miami-Dade County School Board for the use of the Stafford Park property. The Historical Society has been delayed in moving forward with the renovation of the building for the museum since the agreement requires permitting through the County.

Miami Springs Historical Society President Beverly Roetz and Treasurer Lilly Martinez addressed the Council to request additional support from the City to pay for storage expenses.

By consensus, Council **agreed** to budget \$500 per month for the Miami Springs Historical Society to be funded on an "as needed basis."

Council scheduled a Workshop Meeting for Tuesday, September 2, 2014 at 6:30 p.m. to review the list of possible budget cuts and additional information that was requested.


4. Adjourn

There being no further business to be discussed the meeting was adjourned at 8:12 p.m.

Respectfully submitted:


Erika Gonzalez-Santamaria, CMC
City Clerk

*Adopted by the City Council on
this 25th day of August, 2014.*


Xavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.